

Minutes
Ridgecrest Ranchos Recreation and Park District
Regular Meeting
Tuesday, July 16th, 2024

Meeting location: Palos Verdes Library, main branch, Purcell Room
Time: 6-8pm.

Board members in attendance: President Margo Beylen, Treasurer James Colton, Secretary Charles Lee, John Smythe.

Absent: none.

NOTE: After the June 4th meeting, board member John Polen sent an email notice to board members announcing his immediate resignation.

Meeting was open to the public. No closed session.

Agenda provided (see separate attachment).

Margo Beylen called the meeting to order at 604pm.

- A. Agenda Item 1: Approval of meeting minutes. June 4, 2024 meeting minutes approved unanimously.
- B. Agenda Item 2: Financials. Treasurer James Colton provided an update of current financials. (See attached report)
- C. Agenda Item 3: Project Reassignments: Former board member John Polen resigned after the last meeting. Board members discussed current landscaping projects and reassigned tasks.
 - a. Plugging base of two olive trees (median) to prevent bee hive reinfestation: Margo Beylen is awaiting a response from Beecaso.
 - b. Electrical:
 - i. Current status: power available in north monument side and median. No power detected on the south monument side. Several median outlets are not working.

- ii. Current outstanding invoice to be paid: \$1850 to Rick Bugaran for his evaluation.
- c. Tree-trimming: two separate projects
 - i. Monument/entry/median, and along Crenshaw (primarily north of monument area): Board members reviewed bids by Bennett, Southern California Tree and Landscape, and Finley's.
 - ii. Trees (five) on Ridgecrest Ranchos property immediately behind the backyard belonging to 5325 Middlecrest Rd residence (current owner: Terrye Holcomb). There is concern that removing the trees completely will damage the hillside integrity, so bids differentiated between trimming and tree removal. Board members reviewed bids by South Bay Tree Service, Suarez Tree Service, and Bennett. (Note: board members have been in contact with Ms. Holcomb, who has asked the board to address this issue.)
- d. Monument lawn signage: deferred.

D. Agenda Item 5: Bennett invoice.

- a. Invoice from Bennett for \$150 to remove fallen tree branch in monument area. Treasurer James Colton explained that payments for invoices for June and July have been deferred due to concern that payments are not being received (next item).
- b. Bennett Landscaping has stated they did not receive five months of payment for monthly landscaping maintenance services. Treasurer has proof of e-payments through Bank of America and left a message for Bennett noting this. Awaiting a call back. Margo Beylen plans to follow up with Bennett to resolve the discrepancy.

Motion by John Smythe to approve Bennett's bid for tree landscaping on north/south side entrance. John Smythe will also ask Bennett about evaluating the electrical system (information only). Motion seconded by James Colton. Votes: Yes - 4 (unanimous).

Motion by Margo Beylen to authorize Suarez Tree Service's bid for tree trimming (not removal) by Suarez Tree Service. John Smythe will follow up with Suarez Tree Service. Seconded by James Colton. Votes: Yes - 4 (unanimous).

E. Agenda Item Four: Website. Charles Lee provided information about Streamline, which will make a regulation-compliant website and provide ongoing support.

Motion by Charles Lee to go ahead with Streamline for website creation and maintenance. Seconded by Margo Beylen. Votes: Yes - 4 (unanimous).

- F. Additional items of discussion, not on original agenda.
- a. Google workspace email addresses for board members..
 - b. Establishing a phone number for the district.
 - c. Annual assessment paperwork.
 - d. Bank account: setting up an EIN and interest-bearing account.

Date for next meeting: August 12, 2024, Monday 6-8pm (pending room availability)

Meeting ended 745pm.