

**Minutes**  
**Ridgecrest Ranchos Recreation and Park District**  
**Regular Meeting**  
**Tuesday, June 4, 2024**

Meeting location: Palos Verdes Library, main branch, Purcell Room  
Time: 6-8pm.

Board members in attendance: President Margo Beylen, Treasurer James Colton, Secretary Charles Lee, John Polen.

Board members absent: John Smythe.

Meeting was open to the public. No closed session.

Agenda provided (see separate attachment).

Margo Beylen called the meeting to order at 603pm.

- A. Agenda Item 1: approval of April and May minutes. John Polen moved to approve minutes, James Colton seconded. Votes: Ayes - 4. No - 0.
- B. Agenda Item 2: financials. James Colton presented current financial statistics.
- C. Agenda Item 3: landscape/tree updates from John Polen.
  - Plugging holes around olive trees (where bee infestation had been removed). John P looked into spray foam, only yellow ones at Home Depot. Grey spray foam available online.
  - Electrical system: electrician has been digging a lot. Problem is not yet diagnosed. Electrician says it's not possible to put a new pipe under the street without great expense. Solar operated options are challenging due to frequent fog/overcast days. Will give the electrician a few more days to find the wires.
  - Bids: three different firms (Bennett, Finley's, Southern California Tree and Landscape) offered bids for the tree trimming. Board members noted that the existing bids don't include the five trees behind 5325 Middlecrest Rd.

During the discussion, John Polen left the meeting. Margo Beylen will follow up with John Polen or directly with landscaping firms to add the five trees behind 5325 Middlecrest Rd.

- Motion by James Colton to call the Beecasso (the firm that removed the beehive infestation) to come back to plug up the remaining hole if under \$250 (Margo Beylen will check first with John Polen to see if he still would like to do this himself). Seconded by Charles Lee. Votes: Ayes - 3. No - 0, Absent - 2.
- Sign verbiage: in process.

D. Agenda Item 4: website. Charles Lee presented information on government website requirements for special districts, which include disability access, as well as information about Streamline, a firm recommended by LAFCO executive officer Paul Novak (see May 2024 meeting agenda and minutes). Streamline is specifically geared to creating websites for special districts that will meet state/federal requirements. Board members asked Charles to obtain more information regarding scope of their work (e.g. will they build a website or merely review an existing one) and the board's ability to operate the website independently. Board members also asked Charles to look into the possibility of obtaining official email addresses using services like G-Suite.

Margo Beylen called the meeting to a close at 717pm.

Tentative date for next meeting: July 16, 2024, Tuesday 6-8pm.